



# SSC High School Concurrent Enrollment Form



0015

Please complete in black or blue ink.

## SECTION A: STUDENT INFORMATION

**New Enrollment** (HS Transcript Required each semester)  **Schedule Change** (HS transcript NOT required)  **Drop/Withdrawal** (HS transcript NOT required)

\_\_\_\_\_  
Last Name First Name MI Date of Birth

\_\_\_\_\_  
SSC ID # Email Phone Number (include area code)

\_\_\_\_\_  
High School Expected HS Graduation Date

What term and year do you wish to enroll at SSC:  Summer  Fall  Spring Year: \_\_\_\_\_

\*only mark one semester per form. You must have a new form each semester you are enrolled

During the semester in which you will be enrolled at SSC, will you be:  High School Junior  High School Senior

\*Junior status begins the summer semester after 10<sup>th</sup> grade, Senior status begins the summer after 11<sup>th</sup> grade

## SECTION B: STUDENT AND PARENT ACKNOWLEDGEMENT AND SIGNATURES

As a student and the parent(s) of a high school concurrent student, it is important that you know and understand the following:

- 1) An SSC Admissions application must be submitted online (See Admissions requirements on page 2)
- 2) **You are responsible for paying all related charges to SSC enrollment. This includes, but is not limited to tuition, fees, and books.** (NOTE: Senior (18 credit hours) and Junior (9 credit hours) tuition waiver allowed to take collegiate level courses during your high school senior and/or junior year, however, you are still responsible for other charges.)
- 3) Placement into collegiate level courses is based on ACT/PACT/SAT/PSAT scores OR SSC administered placement tests (See attached info for placement details)
- 4) To continue enrollment at SSC as a high school student, a minimum of 2.0 college GPA must be maintained
- 5) An official high school transcript and any test score (ACT, SAT, AP Scores, etc.) transcripts not listed on the high school transcript must accompany this form.

I have read and understand the provisions set forth by the high school and SSC for concurrent enrollment. We give permission for SSC to release my test scores, grades, attendance information, student account/financial aid, and SSC transcripts to the student's high school for the duration of their SSC concurrent enrollment.

\_\_\_\_\_  
Student Signature Date Parent/Legal Guardian Signature Date

## SECTION C: HIGH SCHOOL OFFICIAL (PRINCIPAL OR COUNSELOR)

A high school student may enroll in a combined number of high school and college courses per semester, not to exceed a full-time college workload of 19 semester credit hours for each term. For purposes of calculating workload, one-half high school units shall equal three semester credit hours of college work. After the term has begun, Seminole State College will send each High School Counselor a list of concurrent students to verify each student's workload does not exceed 19 credit hours.

Based on the student's academic record please check **any** that apply:

In order to graduate high school, the student must enroll in  Math  English  Govt  History  Other \_\_\_\_\_  
 Not required for graduation, but I recommend enrolling in  Math  English  Govt  History  Other \_\_\_\_\_

I have examined the academic records and certify that the above student is eligible to satisfy high school curricular and graduation requirements no later than the spring semester of the senior year. I recommend the student be permitted to enroll for the semester indicated above, subject to the guidelines established by the OSRHE and SSC.

\_\_\_\_\_  
High School Official Printed Name Title

\_\_\_\_\_  
Direct Phone Number Email

\_\_\_\_\_  
High School Official Signature

## STEP 1: ADMISSIONS REQUIREMENTS

Admission to SSC does not guarantee eligibility for course placement. Requirements in this section are for Admissions only. Please see Course Placement Requirements for selecting classes.

All students must be juniors or seniors and eligible to graduate from high school in the spring of their senior year. Students who attend unaccredited high schools and home schools must have completed enough high school coursework to be equivalent to an individual who is classified as a junior or senior at an accredited high school AND must be at least 16 years of age.

For Admissions to SSC, you must complete and submit an online application for Admission. You can do so by going to [www.sscok.edu](http://www.sscok.edu) and clicking "Apply Now". In order to be admitted as a student to SSC, you must meet **one** of the following:

- National ACT Composition Score of 19 or better
- Pre-ACT (10<sup>th</sup> grade) Composite Score of 19 or better
- Residual ACT Composite Score of 19 or better (only 1 residual ACT per year (from Nov 1 to Oct 31) is valid for admission and course placement)
- SAT Composite Score of 980 or better if taken on or after 3/5/2016 OR 900 or better if taken before 3/5/2016
- PSAT 10 Composite Score of 980 or better if taken on or after 3/5/2016 OR 900 or better if taken before 3/5/2016
- Unweighted High School GPA of 3.0

## STEP 2: COURSE PLACEMENT REQUIREMENTS

After you are admitted, at minimum, all students shall demonstrate college readiness in a particular subject area to be eligible to enroll in a college level course in the corresponding subject area. All students must meet the following criteria:

Subject Area	ACT Score	Pre-ACT Score	Residual ACT Score	SAT Score	PSAT 10 Score	Other
English	≥ 19 in English	≥ 19 in English	≥ 19 in English	≥510 Evidence-Based Reading and Writing	≥510 Evidence-Based Reading and Writing	SSC Course Placement Exam or MMER**
Math	≥ 19 in Math	≥ 19 in Math	≥ 19 in Math	≥510 in Math	≥510 in Math	SSC Course Placement Exam or ≥B in CCMR* or MMMR***
Reading	≥ 19 in Reading	≥ 19 in Reading	≥ 19 in Reading	≥510 Evidence-Based Reading and Writing	≥510 Evidence-Based Reading and Writing	SSC Course Placement Exam
Science	≥ 19 in Science	≥ 19 in Science	≥ 19 in Science	SSC Course Placement Exam	SSC Course Placement Exam	SSC Course Placement Exam

*\*CCMR is a College and Career Math Ready High School course    \*\*MMER (Multiple Measures English Rubric)    \*\*\*MMMR (Multiple Measures Math Rubric)*

Any student not able to demonstrate college readiness in the respective subject area will not be permitted enrollment in college level courses.

All students are prohibited from auditing courses or enrolling in physical education courses as well as any form of developmental education, including any configuration in which development education is embedded within a credit bearing course (ie. Co-requisite courses).

All enrollment may not exceed 19 credit hours per 16 week semester or 9 credit hours in the summer. Each high school course (1/2 unit) listed on the semester high school schedule shall be counted as 3 credit hours of load. Non-academic units are excluded from workload.

Enrollment form must be completed and delivered to SSC each semester for course enrollment. Admission to the college does not fulfill enrollment. Submission of forms does not guarantee enrollment. Check [www.sscok.edu](http://www.sscok.edu) for semester enrollment schedules.

Continued enrollment is contingent upon the student achieving a college GPA of 2.0 or higher in all college courses for each term.

A detailed explanation of the OSRHE policy on dual credit/concurrent enrollment is available from SSC Admissions at [admissions@sscok.edu](mailto:admissions@sscok.edu)

## ADDITIONAL INFORMATION

Payment plans can be set up for payment of concurrent class charges. Please contact SSC Cashier's Office for more information -405-382-9238

Before coming to SSC to enroll in classes, use the following Checklist to ensure you have everything you need

- SSC Admissions application has already been submitted online
- SSC High School Concurrent Enrollment form that is complete and has all needed signatures (student, parent and HS official)
- Official High School Transcript (required each semester)
- Official ACT or SAT scores, AP Scores if not on High School Transcript

Upon high school graduation, if you wish to continue your studies at SSC, you MUST complete a new SSC Admissions Application online!